

MINUTES OF THE REGULAR BOARD MEETING PARK FOREST WATER DISTRICT

May 8, 2019

Regular Board Meeting

A Regular meeting of the Board of Directors of the Park Forest Water District (referred to hereafter as the "Board") was held on Wednesday the 8th of May at 6:00 p.m. at the District Office, located at 7340 McFerran Rd, Colorado Springs, Colorado 80908. The meeting was open to the public in accordance with: CO Rev Stat § 24-6-402 (2016)

President Pam Sekac called the meeting to order at 6:07 p.m.

Board Members Present: Pam Sekac, Tim Connelly, Jason Kerekes, Elizabeth Hautman.

Discussion on managing the district, organizing the office and proper posting.

PFWD Staff Present: Lynn Willow.

Visitors: None.

Visitor Comments: None.

Review of Minutes: The minutes of the February 13, 2019 and the April 23, 2019 regular board meetings were submitted by Tim. Editing changes were suggested for both minutes. A motion to accept the 2-13-19 minutes as corrected was made by Pam, seconded by Jason, approved. A motion to accept the 4-23-19 minutes as corrected was made by Tim, seconded by Elizabeth, approved.

Treasurer's Report: Treasurer's Report was presented by Jason Kerekes.

- The P&L statement was reviewed.
- Contact information was updated on the county assessor's web site.
- Reconciliation of bank statements was performed.
- Customer bills were sent out.
- Review of assessor's valuation of property.
- Pam noted that the vendors list needs to be totaled and tabulated each month.

A motion to accept the Treasurer's Report was made by Tim seconded by Pam. Approved.

Invoice Processing: A motion to accept the vendor list for payment of \$33,969.47 was made by Tim, seconded by Pam. Approved.

Bookkeeper Report:

- The tax liability for May has been paid.
- Bulk water sales for April totaled \$3539.06.

ORC/Operator Report: The ORC report was presented by Lynn Willow.

- Bac-T samples remain negative.
- Squires plant backup generator's thermostat has been replaced.
- Working with JPS Engineering to determine 2019 capital improvement projects.
- Discussion on fire hydrants.

Secretary's Report: There was nothing of importance to report.


Other Business:

- Discussion on ER new filing and fire hydrants vs. water blow-outs.
- Insurance reimbursement is ongoing.
- Audit is still ongoing.
- Update on lawsuits and discussion on current events.

Adjournment: A motion to adjourn the meeting at 7:29 PM. was made by Elizabeth, seconded by Pam, Approved.

The next regular meeting will be held on Wednesday June 12th, 2019 at Administration Building located at 7340 McFerran Road at 6:00 PM.

Signed: _____

 _____, Secretary